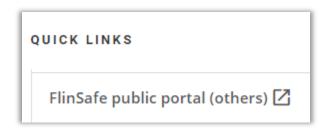


Accident / Incident Reporting / Investigation Guide (academic status holders, contractors and others)

FlinSafe is the Work Health and Safety reporting and data management system used by Flinders University. Non-Staff including academic status holders, contractors or others can access the <u>FlinSafe Public portal</u> to report accident / incidents or near miss.



Go to WHS Unit > FlinSafe Public Portal > New Incident

FlinSafe is used to report accident/ incidents for **Flinders University activities** or sites **only.** Some examples include:

- Accident / Incident on a Flinders University campus.
- Flinders Student injured on work placements.
- Accident / incidents that Involves Flinders Staff and / or students.

*** Please add the injured person as the first person to the incident when reporting. ***

Reports **not** for FlinSafe include:

Non-Flinders University location (and does not involve any Flinders staff and / or students)

Once reported, accident/ incidents will processed and may require further investigation.

For further information and support about FlinSafe and reporting Flinders University accident / incidents, please contact whs@flinders.edu.au or 8201 3024.